**NORTHLAKE POLICE DEPARTMENT COMMUNICATIONS DIVISION**

**INCIDENT COMMAND VEHICLE TRAINING OVERVIEW**

As outlined in Communications Directive #26, Critical Incident Dispatch and General Order 17-2, Special Purpose Vehicles, our agency uses an Incident Command Vehicle capable of sustaining Communications Operations at the scene of critical incidents, or public relations functions. All Communications Personnel will receive familiarization training on the Incident Command Vehicle (ICV) annually, regardless if they are members of the Tactical Incident Dispatch Team.

1. The Incident Command Vehicle is equipped with various items such as radios, a computer and cellular phones.. The Communications Supervisor/TIDC will explain how and when equipment is used; and basic operation of the vehicle.

2. The Telecommunicator will then explain and/or demonstrate the function.

3. The Telecommunicator will place their initials on the space provided

indicating they understand what the operation/function is.

4. The Communications Supervisor/TIDC and the Telecommunicator shall

sign and date the training form.

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**INCIDENT COMMAND VEHICLE OPERATION**

**VEHICLE CAB**

\_\_\_\_\_\_\_\_Keys kept in the Communications Center cabinet for ICV and garage.

\_\_\_\_\_\_\_\_Start up process: Unplug cords from unit.

\_\_\_\_\_\_\_\_Activate battery.

\_\_\_\_\_\_\_Turn the key half way until the dash light goes out.

\_\_\_\_\_\_\_Turn the key all the way; do not press the gas pedal.

\_\_\_\_\_\_\_Place foot on the brake & shift it into gear.

\_\_\_\_\_\_\_Emergency lights activation & siren controller units.

\_\_\_\_\_\_\_Cab radio.

\_\_\_\_\_\_\_Flashlight.

**OUTSIDE COMPARTMENT EQUIPMENT – DRIVERS’ SIDE**

\_\_\_\_\_\_\_Folding chairs & traffic cones in compartment #1.

\_\_\_\_\_\_\_Emergency scene lighting, flares, pop-up traffic cones & scene tape in

compartment #2.

\_\_\_\_\_\_\_Traffic vests & wands in compartment drawer #3.

\_\_\_\_\_\_\_Extension cords and door extraction tool in compartment #4.

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**OUTSIDE COMPARTMENT EQUIPMENT – PASSENGER SIDE**

\_\_\_\_\_\_\_Road signs and traffic barricades in compartment #5.

\_\_\_\_\_\_\_First-aid kit in compartment #6.

\_\_\_\_\_\_\_Vehicle battery drawer.

**REAR CAB EQUIPMENT AND FUNCTIONS**

\_\_\_\_\_\_\_Flashlight.

\_\_\_\_\_\_\_Signage in front compartment cabinets.

\_\_\_\_\_\_\_Gunshot wound bleeding kits.

\_\_\_\_\_\_\_D/C power inverter:

1. Switch to “ON”
2. Plug in Items such as HT1000 battery charger, extension cords, etc.
3. DO NOT switch to A/C power while unit is running.
4. Turn off unit when finished.

\_\_\_\_\_\_\_Cellular phone use.

\_\_\_\_\_\_\_IWIN laptop computer.

\_\_\_\_\_\_\_Plug-in larger flat screen for laptop.

\_\_\_\_\_\_\_Fire extinguisher use.

\_\_\_\_\_\_\_Drawers with office-type materials.

\_\_\_\_\_\_\_Bull-horn

\_\_\_\_\_\_\_Pepper spray canisters.

\_\_\_\_\_\_\_Blankets & rain ponchos.

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\_\_\_\_\_\_\_General Orders.

\_\_\_\_\_\_\_NIMS ICS Forms manual and forms use.

\_\_\_\_\_\_\_Rubber gloves.

\_\_\_\_\_\_\_Flashlight batteries.

\_\_\_\_\_\_\_Radio operations; frequencies.

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Telecommunicator signed name TIDC signed name

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Telecommunicator printed name TIDC printed name

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Star # Star #

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Date Date

The TIDC identified above has verified the Telecommunicator’s Knowledge of the Incident Command Vehicle by demonstrating and explaining its operations and functions.

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